

January 28, 2025

Dear Parents and Guardians,

Hello, my name is Miss Kqira and I am a student teacher from Wheeling University who will be teaching your child's 6th grade Reading class for the next few weeks. In order for me to graduate and become a licensed teacher in West Virginia, I must pass the West Virginia Teacher Performance Assessment. One of the tasks of the assessment requires me to videotape portions of several lessons I am teaching.

In order to film the lessons I must have signed permission from you that shows you allow your child to be in the videos. These videos will be entirely confidential, the only people with access to them will be myself, my clinical supervisor, and the WVTPA review team. If you do not wish to have your child videotaped I will make sure they are seated outside of the frame of the camera and/or cover their face while editing it. Please print your child's name, check yes or no, sign it, and return it with your student as soon as possible.

Thank you for your consideration and cooperation in my journey to become a teacher. If you have any questions or concerns please feel free to contact me at "okqira437@cardinal.wheeling.edu" or my cooperating teacher, Mrs. Maxwell, through Schoology or email.

-Olivia Kqira

Child's name: _____

Signature: _____

YES	NO